



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: MAINTENANCE MECHANIC II – SECURE FACILITY

SALARY: \$39,622 - \$54,289 annually

LOCATION: Monroe County Sheriff's Office, Jail Bureau

HOURS: Monday - Friday Days

JOB SUMMARY:

This is a skilled position in the Monroe County Sheriff's Office assigned to the Jail Maintenance Unit of a maximum security facility. This position works independently and efficiently to perform a variety of building maintenance and repair tasks. General instructions are received regarding work of ordinary difficulty while permitting some leeway for planning the technical details. Detailed instructions are usually received for new or difficult assignments. The Maintenance Mechanic II – Secure Facility, as distinguished from the Maintenance Mechanic I – Secure Facility, does not have responsibility for installing and completing a large project or the coordination of many activities or trade skills and is not required to possess as high a skill level as a Maintenance Mechanic I – Secure Facility. The work is reviewed by immediate observation, periodic spot checks, having completed work checked, or by another step in the completion of the work. The employee reports directly to, and works under the general supervision of the Sheriff's Facilities Maintenance Supervisor, or other higher-level staff member. The Maintenance Mechanic II –Secure Facility employees may provide lead supervision over lower level employees. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus two (2) years paid full-time or its part-time equivalent experience as a skilled worker in one or more of the electrical, mechanical, or construction trades.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Free parking provided

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: February 15, 2024

Posting Deadline: Until filled